Blendon Township Board Meeting Minutes August 20, 2018

- 1. Bill Vanden Berg, Township Supervisor, called the meeting to order at 7:00 pm.
- 2. Invocation by Pastor Gary Jarvis.
- 3. The Pledge of Allegiance was recited in unison.
- 4. Roll Call. PRESENT: Phil Del Lange, Robin Overway, Bill Vanden Berg, Greg Golembiewski

ABSENT W/NOTICE: Jim Vander Veen

- 5. Motion to approve the agenda with the change of switching Item (J) under New Business to (A), and to add Item (K), Borculo Sidewalks, made by Greg Golembiewski, supported by Phil De Lange. Motion Carried.
- Motion to approve the minutes dated July 16, 2018, with the change of Item (G) under New Business, changing 4 yays to 3 yays, made by Phil De Lange, supported by Robin Overway.

 Motion Carried.
- 7. Motion to approve the Invoices dated July 17, 2018 through August 20, 2018, including an addendum made by Greg Golembiewski, supported by Robin Overway.

Motion carried.

- 8. Treasurer's Report submitted by Greg Golembiewski.
- 9. Clerk's Report given by Robin Overway.
- 10. Supervisor's Report given by Bill Vanden Berg.
- 11. Opportunity for Public Comment: None
- 12. Monthly Reports
 - a. Fire Department Activity Report Verbal report given by Fire Chief Gernaat.
 - b. Police Activity Report July report submitted by Deputy Jewell for review.
 - c. Assessor Report No report submitted.
 - d. Cemetery Sexton Report No report submitted.
 - e. Building Permit Report Reviewed by the Supervisor.
 - f. Building and Grounds Report No report submitted.
 - g. Zoning Administration Report No report submitted.
 - h. Planning Commission Minutes Report submitted by Trustee Jim Vander Veen.
 - i. Safety Services Minutes Recapped by Fire Chief Gernaat.

13. Tabled Business

a. Motion by Greg Golembiewski, supported by Phil De Lange, to un-table the Borculo Community Center revised rental reservation form.

Motion Carried.

Board looked over the new rental forms for the Borculo Community Center.

b. Motion by Phil De Lange, supported by Greg Golembiewski, to approve the revised Borculo Community Center rental reservation form.

Motion Carried.

14. New Business

- a. The Board had a couple recommendations to hire new employees to the Township.
 - Motion by Greg Golembiewski, supported by Robin Overway, to hire Jamie Nykamp & Racheal Van Durt as firefighters for Station #2.
 Motion Carried.
 - ii. Motion by Phil De Lange, supported by Robin Overway, to hire Kay Portenga as Janitor for the Blendon Township office.

Motion Carried.

iii. Motion by Phil De Lange, supported by Greg Golembiewski, to hire an Administrative Assistant for the Blendon Township office.

Motion Carried.

- iv. Motion by Phil De Lange, supported by Greg Golembiewski, to offer the Assessor's Position to the qualified applicant. Motion Carried.
- b. Board was informed about the liquor license for the Dollar General on 96th Ave.
- Motion by Greg Golembiewski, supported by Phil De Lange, to approve the Charter Contract.
 Motion Carried.
- d. Motion by Greg Golembiewski, supported by Phil De Lange, to approve the extra \$475 for the bathroom remodel.

 Motion Carried.
- e. Motion by Robin Overway, supported by Greg Golembiewski, to approve the \$500 fee for the Metro Permit application for Peninsula Fiber Network.

 Motion Carried.
- f. Motion by Phil De Lange, supported by Robin Overway, to approve one and a half miles of graveled road on 76th Avenue, with a half mile from Port Sheldon to Bingham Street, and one mile on 84th Avenue from Port Sheldon to Tyler Street.

 Motion Carried.

- g. Motion by Phil De Lange, supported by Robin Overway, to appoint Bill
 Vandenberg to gather prices for the street light request for 64th Avenue and
 Tyler Street.

 Motion Carried.
- h. Motion by Phil De Lange, supported by Greg Golembiewski, to approve purchasing blinds for the Borculo Community Center with the money that was not used to purchase new carpets.

 Motion Carried.
- Motion by Phil De Lange, supported by Greg Golembiewski, to approve purchasing a smartphone through Verizon for the Township's Cemetery Sexton. Motion Carried.
- j. Board had a discussion with the Fire Chief about the protocol change for an active shooter situation and everything first responders have to go through.
 - Motion by Greg Golembiewski, supported by Phil De Lange, to purchase 4 sets of Active Shooter PPE for the Fire Department.

 Motion Carried.
- k. Motion by Phil De, Lange, supported by Robin Overway, to approve Williams & Works to spend \$18,500 to do a survey for sidewalks in Borculo from Bingham Street to Tyler Street along 96th Avenue.
 Motion Carried.

Motion by Phil De Lange, supported by Robin Overway, to appoint Bill Vanden Berg and Jim Vander Veen to contact Borculo Christian School about the Safe Routes to School program for the grant on the sidewalks. Motion Carried.

- 15. Correspondence and Information
 - a. Someone wants to donate skate parks for the township.
 - b. Kurt Gernaat and Jim Vander Veen are going to get more information on these parks.
- 16. Second Opportunity for Public Comments: None.
- 17. Upcoming Events
 - a. Planning Commission 9/4/18
 - b. Township Board 9/17/18
- 18. With no other business to be brought before the Board, a motion made by Bill Vanden Berg, seconded by Robin Overway to adjourn the meeting at 8:42 pm

 Motion carried.

Recorded by Dyanna Solis, Administrative Assistant Submitted by Robin Overway, Township Clerk